

**Lee's Famous Recipe Chicken
FRFC OF Lima Inc.
Store Manager Outline**

Required Work Experience:	1-2 Years
Shift:	Rotating (Days & Evenings)
Education Level:	High School or equivalent
Position Location:	Lima, OH
Status:	Full time
Career Level:	GM/Assistant Manager/ Manager

Outline:

Position Overview - Provide leadership on a daily basis to staff members by leading team to achieve goals and objectives set by the company. Oversee day to day operations of unit assigned. Maintain a positive mental attitude, enthusiasm, and exhibit problem solving skills on a daily basis. Create an atmosphere of fun, productivity, teamwork and learning.

Responsibilities (Include but not limited to):

- Meet all requirements listed for this position in the job description outline located in the FRFC Operations Manual.
- Achieve company operating goals and objectives.
- Maintaining the highest professional standards in appearance, attitude and leadership.
- Maintain staffing levels as well as achieving company/unit retention goals.
- Establish and maintain open, honest and effective communications with all company employees and vendors.
- Ensure all company documents, reports and assignments are completed accurately and timely.
- Perform performance reviews on all team members twice a year.
- Maintain and continually improve customer service by setting the example, teaching and coaching.
- Build sales and profits.
- Comply and enforce all company policies and procedures.
- Ensure all staff members receive continual training and coaching on a ongoing basis. New hires are trained using company training guidelines without exception.
- Maintain and adhere to company safety and security policies and procedures.
- Perform all store management functions (Cash handling, scheduling, daily and weekly paperwork etc.)
- Learn and maintain a working knowledge of all operations, procedures and equipment.

For employment consideration, please email your resume to: hr@leeschickenoflima.com

Lee's Famous Recipe Chicken of Lima is an Equal Opportunity Employer.